

Head of Household Questionnaire

1. Marital status: (check ONLY one)

- Never married
- Still Legally Married, **but spouse did not live with me at any time during the last 6 months of the year**

To prove your spouse did not live with you at any time during the last 6 months of the year;
Could you provide IRS with any of the following? (check all that apply)

- Lease agreement in your name (or mortgage statement in your name)
- Utility bills in your name
- Letter(s) from clergy, family, neighbors, friends, etc.
- Letter(s) from social services or other governmental agency
- Any other supporting documentation, if so, what _____

- Divorced If IRS requested it, could you provide them with your Divorce decree Yes No
- Legally Separated If IRS requested it, could you provide them with your Separation Agreement . . . Yes No
- Spouse Deceased If IRS requested it, could you provide them with a Death Certificate Yes No

2. You must be able to prove you provided MORE THAN HALF the cost of maintaining the home of your child or relative? (check all the items you have that will provide that proof, if IRS should request them)

- Rent receipts or mortgage statement
- Insurance documents
- Utilities/Phone bills
- Grocery receipts
- Property tax bills
- Home maintenance and repair bills
- Any other household bills _____

3. Is anyone else providing income to the household? Yes No If so, who _____

4. Name of qualifying dependent(s) _____ **Relationship** _____
_____ **Relationship** _____
_____ **Relationship** _____

I have disclosed the above information to my income tax preparer for them to prepare my 2017 income tax return and I further submit that this information is correct to the best of my knowledge.

Signature: _____ **Date:** _____ **Reviewed By** _____